

What a Tanzanian tender asks a company to prove.

A one-page index of the NeST registration steps PPRA publishes and the evidence one live tender required, so a company profile is built to support the upload.

Registering on NeST

- ✓ Submission of proof of qualifications.
- ✓ Approval by the Authority.
- ✓ Payment of the registration fee.
- ✓ Registration by business line; qualifications updated and the annual fee paid every twelve months.
- ✓ An electronic wallet funded through the Government electronic Payment Gateway, with a control number PPRA issues annually.
- ✓ A digital signature for every task; submission blocked until every required field is complete.

Source: PPRA, Uses of NeST guidelines, approved 29 July 2025 and effective 30 July 2025, ppra.go.tz, read 14 October 2026. The fee amount is set under the Public Procurement Regulations, 2024, and is not stated here.

What one live tender asked for

- ✓ Certificate of incorporation.
- ✓ Valid TIN and VAT certificates.
- ✓ Current TRA tax clearance certificate.
- ✓ Valid business licence.
- ✓ Audited accounts for the two preceding years.
- ✓ Evidence of up to four years' experience.
- ✓ A list of at least three current clients with recommendation letters.
- ✓ Notarised power of attorney.
- ✓ Organisation structure with staff numbers and office address.
- ✓ Form of integrity and insurance covers.

Source: Azania Bank, tender for the provision of courier services, 22 February 2023, azaniabank.co.tz, read 14 October 2026. One entity's list, shown as an example; each tender sets its own.

Where the profile fits

- ✓ Form of Tender and priced activity schedule: the tender's own forms.
- ✓ Tender security or securing declaration.
- ✓ Qualification, eligibility and conformity documents: the certificates above.
- ✓ The company profile: the organisation structure, staff numbers, experience schedule and client list, in the order the panel reads them.
- ✓ Joint ventures: an attested joint venture agreement.

Source: PPRA standard tendering document for non-consultancy services, February 2022, ppra.go.tz, read 14 October 2026.